

Minutes of a Regular Council Meeting held in the City Hall Council Chambers, Courtenay B.C., on Tuesday, July 17, 2017 at 4:00 p.m.

Attending:

Mayor: L. Jangula
Councillors: E. Eriksson
D. Frisch
D. Hillian
R. Lennox – via Teleconference
M. Theos
B. Wells

Staff:

D. Allen, CAO
J. Ward, Director of Legislative Services/Deputy CAO
W. Sorichta, Manager of Corporate Administrative Services
I. Buck, Director of Development Services
D. Love, Senior Advisor Strategic Initiatives
R. O’Grady, Director of Engineering
D. Snider, Director of Recreation and Cultural Services
Kathy Collins, Manager of Recreation Programming

1.00 ADOPTION OF MINUTES

.01 Moved by Wells and seconded by Theos that the July 04, 2017
MINUTES Regular Council meeting minutes be adopted.
Carried

2.00 ADOPTION OF LATE ITEMS

3.00 DELEGATIONS

1. Affordable Housing Considerations, Patricia Foster, RN MSN

Patricia Foster, RN MSN, made a presentation to Council regarding affordable housing considerations focussing on innovative ideas for design and development in the Comox Valley.

2. Comox Valley Tennis Club, Tony Wong President, and Shirley Kirk, Member

Tony Wong, President, made a presentation to Council providing an overview of the Comox Valley Tennis Club activities; and Shirley Kirk, Member, made a presentation regarding shared lines on the court surface with examples from other communities.

3. Comox Valley Pickleball, Steve Chambers, President

Steve Chambers, President made a presentation to Council introducing the sport of pickleball and proposing the addition of shared lines to the tennis court surface for the purpose of pickleball.

The council meeting recessed at 4:57 p.m. for the Public Hearing regarding Bylaw 2810 and Bylaw 2882.

The meeting reconvened at 5:20 p.m.

4.00 STAFF REPORTS/PRESENTATIONS

.01 Moved by Frisch and seconded by Hillian that based on the July 17, 2017 staff report, “Comox Valley Art Gallery Society and License to Occupy and Management and Operating Agreement”, subsequent to publication of notice under section 24 and 26 of the *Community Charter*, Council approve OPTION 1 and authorize the Mayor and the Director of Legislative Services to execute the attached License to Occupy and Management and Operating Agreement between the City and the Society.
COMOX VALLEY ART GALLERY SOCIETY LICENSE TO OCCUPY AND MANAGEMENT AND OPERATING AGREEMENT 2240-20-CVAG
Carried

.02 Moved by Frisch and seconded by Hillian that based on the July 17, 2017 staff report, “Sid Williams Theatre Society and License to Occupy and Management and Operating Agreement”, Council approve OPTION 1 and subsequent to publication of notice under section 24 and 26 of the *Community Charter*, authorize the Mayor and the Director of Legislative Services to execute the attached License to Occupy and Management and Operating Agreement between the City and the Sid Williams Theatre Society.
SID WILLIAMS THEATRE SOCIETY LICENSE TO OCCUPY AND MANAGEMENT AND OPERATING AGREEMENT 2240-20-SWT
Carried

.03 Moved by Theos and seconded by Wells that based on the July 17, 2017 staff report, “Routine Release of In Camera Resolutions”, Council approve the draft policy #540.00.02 to routinely release in camera resolutions, once the requirement for confidentiality has passed.
ROUTINE RELEASE OF IN CAMERA RESOLUTIONS 0570-05
Carried with Councillors Frisch, Hillian and Lennox opposed

Mayor Jangula left Council Chambers at 6:08 p.m.; Acting Mayor Eriksson took the chair

Mayor Jangula returned to Council Chambers and took his seat at 6:12 p.m.

.04
APPLICATION FOR
FEDERATION OF
CANADIAN
MUNICIPALITIES'
(FCM) MUNICIPAL
ASSET MANAGEMENT
PROGRAM (MAMP)
GRANT
1845-02

Moved by Wells and seconded by Hillian that based on the July 17, 2017 staff report “Application for Federation of Canadian Municipalities’ (FCM) Municipal Asset Management Program (MAMP) Grant”, Council approve OPTION 1 and direct staff to apply for the MAMP grant opportunity of up to \$50,000 to off-set total costs of the Courtenay Land Disposition & Acquisition Strategy; and That Council commits the City to conduct the following project activities:

- Detailed Land Inventory/Internal Surplus Declaration Process;
- Highest & Best Use Analysis followed by Short/Medium/Long Term Prospects identified by contractor; and
- Disposition Process & Marketing Protocol plus Revenue Stream & Allocation Process.

to advance the City’s asset management program; and That the City has committed up to \$150,000 from its 2017 Financial Plan toward the costs of this initiative.

Carried

.05
DEVELOPMENT
PERMIT WITH
VARIANCES 1625 FOR
2077 20TH ST. -
PIERCY CREEK
ESTATES PHASE
3060-20-1625

Moved by Hillian and seconded by Frisch that based on the July 17th, 2017 staff report “Development Permit with Variances 1625 for 2077 20th St. – Piercy Creek Estates Phase 3”, Council support OPTION 1 and approve the proposed Development Permit with Variances No. 1625 as shown in Attachment No. 2.

Carried

5.00 EXTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION

6.00 INTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION

.01
2016 ANNUAL
MUNICIPAL REPORT
1870-01

Councillor Hillian expressed his appreciation and thanks to staff for the preparation and production of the 2016 annual report.

John Ward, Director of Legislative Services/Deputy CAO acknowledged the efforts of Anne Guillo, Manager of Communications in particular stating the report had been built entirely in-house by Anne with support from other staff.

Moved by Wells and seconded by Theos that the 2016 Annual Municipal Report be received.

Carried

- .02**
PICKLEBALL AND
TENNIS CONFLICTING
REQUESTS
6120-02
- Moved by Frisch and seconded by Wells that the staff Briefing Note “Pickleball and Tennis Conflicting Requests” be received for information, and;
That Council direct staff to investigate options and report back to council
Carried
- .03**
HERITAGE ADVISORY
COMMISSION
MEETING MINUTES
0360-20
- Moved by Wells and seconded by Theos that the Heritage Advisory Commission meeting minutes for May 24, 2017 be received for information.
Carried

7.00 REPORTS/UPDATES FROM COUNCIL MEMBERS INCLUDING REPORTS FROM COMMITTEES

- COUNCILLOR
ERIKSSON
- Councillor Eriksson reviewed his attendance at the following events:
➤ CVRD Sewage Commission
- COUNCILLOR
HILLIAN
- Councillor Hillian reviewed his attendance at the following events:
➤ Debrief meeting with July 1st Commission
➤ Musicfest event
- COUNCILLOR
WELLS
- Councillor Wells reviewed his attendance at the following events:
➤ Musicfest event
➤ CVRD Board, Sewer and Water Committee Meetings
- COUNCILLOR
FRISCH
- Councillor Frisch reviewed his attendance at the following events:
➤ Downtown BIA meeting
- Councillor Frisch mentioned the upcoming Market Days event July 22nd
- COUNCILLOR THEOS
- Councillor Theos reviewed his attendance at the following events:
➤ Heritage Commission Designation Ceremony of the “40 Houses”
➤ Comox Valley Aboriginal Head Start (CVAHS) graduation ceremony
➤ CVRD Board meeting
- MAYOR JANGULA
- Mayor Jangula reviewed his attendance at the following events:
➤ CVRD Water Committee Meeting
➤ Comox Valley Citizens on Patrol Society (COPS) dinner

8.00 RESOLUTIONS OF COUNCIL

.01

IN CAMERA
MEETING

Moved by Frisch and seconded by Wells that notice is hereby given that a Special In-Camera meeting closed to the public will be held July 17th, 2017 at the conclusion of the Regular Council Meeting pursuant to the following sub-sections of the Community Charter:

- 90 (1) (f) law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment.

Carried

9.00 UNFINISHED BUSINESS

.01

COMOX VALLEY
FARMERS MARKET
DELEGATION
REQUEST FOR
SUPPORT

Moved by Frisch and seconded by Lennox that the request for support from the Comox Valley Farmers' Market delegation from June 12th, 2017 be received for information and that Council direct staff to provide a report with costs and implications of the five requests for support proposed in their June 12th presentation.

Carried

10.00 NOTICE OF MOTION

11.00 NEW BUSINESS

David Allen, CAO, declared a potential conflict of interest as a member of Courtenay Rotary and left Council Chambers at 6:45 p.m.

David Allen, CAO, returned to Council Chambers and took his seat at 7:01 p.m.

.01

REQUEST FOR
MEMORIAL BENCH -
COMOX VALLEY
ROAD RUNNERS
AND
REQUEST FOR
MEMORIAL BENCH –
ROTARY CLUB OF
COURTENAY

Moved by Hillian and seconded by Lennox that Council approve both CV Road Runners and Rotary Club of Courtenay requests for memorial benches.

Defeated

Moved by Frisch and seconded by Hillian that Council direct staff to report back with options and implications of providing a new tribute program in line with the former bench program.

Carried

.03

REQUEST FOR CO-
SPONSORSHIP AND
FUNDING, COMOX
VALLEY THEATRE
FOR LIVING STEERING
COMMITTEE

Moved by Wells and seconded by Eriksson that the letter of request for co-sponsorship/funding, from the Comox Valley Theatre for Living Steering Committee “šxʷamət (*home*)” play January 24, 2018, be received for information.

Carried

12.00 BYLAWS

13.00 ADJOURNMENT

.01

Moved by Wells and seconded by Theos that the meeting now adjourn at 7:04 p.m.

Carried

CERTIFIED CORRECT

Director of Legislative Services

Adopted this 8th day of August, 2017

Mayor